

MEMORANDUM

STATE OF ALASKA
Department of Transportation & Public Facilities
Alaska Marine Highway System

To: **Master M/V Aurora**

Date: **January 12, 2021**

From: **Captain Umeko Seaver**
Port Captain

Telephone: **(907) 228-7281**

Subject: **Transition Memo**
Layup/CIP to OH to LU to OP
Amendment #5

*****TRANSITION*****

1. The M/V Aurora shifted to Vigor Industrial Shipyard Ketchikan on Friday, 24 April 2020, at which time the vessel entered Layup/CIP status.
2. An increase in MM&P and MEBA manning will occur on Monday, 01 June 2020 as indicated.
3. MM&P will work 12 hour days on a 2X2 rotation. MEBA work schedule will be in accordance with MEBA CBA, unless a LOA is signed to address an alternate work schedule. IBU crew will work 8.4 hour days, five consecutive days followed by 2 days off.
4. The appropriate IT Work Request will be submitted to ensure continuity of computer services during the overhaul period.
5. Crew members will receive meal and lodging per diem, if applicable, when the vessel is unable to provide those services per respective bargaining agreements, as determined by the Operations or Engineering Manager.
6. If the vessel is transiting outside of their normal area of operation, ensure the appropriate OSRO e.g. Chadux, SeaPro or WSMC is notified.
7. All Passenger Services crew assigned to vessels in Ketchikan shipyard shall coordinate their efforts to cover duties and support the vessel designated as hotel ship.
8. **The Columbia will serve as hotel ship for eligible crew, providing lodging only, until another vessel is available to assume coverage, date TBD.**
9. An increase in MM&P manning will occur on Thursday, 17 December 2020 as indicated.
10. An increase in MEBA manning will occur on Monday, 21 December 2020 as indicated.
11. An increase in IBU manning will occur on Monday, 28 December 2020 as indicated (date corrected on manning page).
12. An increase in IBU manning will occur on Monday, 11 January 2021 as indicated. (Deck manning delayed).
13. **An increase in IBU Engine manning will occur on Monday, 25 January 2021 as indicated.**

14. An increase in IBU Deck and Steward manning has been delayed until Monday, 08 February 2021 as indicated.
15. It is anticipated that crew will be able to move aboard the Aurora on or around Monday, 01 March 2021. If ongoing work/safety prohibits, crew will remain on the designated hotel ship for lodging only.
16. An increase in IBU manning will occur on Monday, 08 March 2021 as indicated.
17. Meal service will resume with Breakfast TBD.
18. Revenue service is scheduled to resume in Prince William Sound on Thursday, 15 April 2021.

*****MANNING*****

1. Increase MM&P and MEBA manning levels Monday, 01 June 2020 to:

Deck	Engine	Steward	Purser
1 Master	1 Chief Engineer 1 1 st Asst. Engineer		

2. Increase MM&P manning levels Thursday, 17 December 2020 to:

Deck	Engine	Steward	Purser
1 Master 1 Chief Mate 1 2 nd Mate	1 Chief Engineer 1 1 st Asst. Engineer		

3. Increase MEBA manning levels Monday, 21 December 2020 to:

Deck	Engine	Steward	Purser
1 Master 1 Chief Mate 1 2 nd Mate	1 Chief Engineer 1 1 st Asst. Engineer 1 2 nd Asst. Engineer		

4. Increase IBU manning levels Monday, 28 December 2020 to:

Deck	Engine	Steward	Purser
1 Master 1 Chief Mate 1 2 nd Mate 2 Able Bodied Seamen 2 Ordinary Seamen	1 Chief Engineer 1 1 st Asst. Engineer 1 2 nd Asst. Engineer		

5. Increase IBU manning levels Monday, 11 January 2021 to:

Deck	Engine	Steward	Purser
1 Master	1 Chief Engineer		
1 Chief Mate	1 1 st Asst. Engineer		
1 2 nd Mate	1 2 nd Asst. Engineer		
2 Able Bodied Seamen	1 Jr. Engineer		
2 Ordinary Seamen	1 Oiler		

6. Increase IBU manning levels Monday, 25 January 2021 to:

Deck	Engine	Steward	Purser
1 Master	1 Chief Engineer		
1 Chief Mate	1 1 st Asst. Engineer		
1 2 nd Mate	1 2 nd Asst. Engineer		
2 Able Bodied Seamen	1 Jr. Engineer		
2 Ordinary Seamen	3 Oilers		

7. Increase IBU manning levels Monday, 08 February 2021 to:

Deck	Engine	Steward	Purser
1 Master	1 Chief Engineer	1 Chief Steward	
1 Chief Mate	1 1 st Asst. Engineer	1 Steward	
1 2 nd Mate	1 2 nd Asst. Engineer		
1 Bosun	1 Jr. Engineer		
3 Able Bodied Seamen	3 Oilers		
2 Ordinary Seamen			
1 OS Porter			
1 Watchman			

8. Increase IBU manning levels Monday, 08 March 2021 to:

Deck	Engine	Steward	Purser
1 Master	1 Chief Engineer	1 Chief Steward	1 Chief Purser
1 Chief Mate	1 1 st Asst. Engineer	1 Chief Cook	
1 2 nd Mate	1 2 nd Asst. Engineer	1 2 nd Cook	
1 Bosun	1 Jr. Engineer	1 Mess Steward	
3 Able Bodied Seamen	3 Oilers	1 Steward	
2 Ordinary Seamen			
1 OS Porter			
1 Watchman			

Cc: Captain John Falvey, General Manager (via email)
Captain Tony Karvelas, Operations Manager (via email)
Mr. Matthew McLaren, Business Dev. Manager (via email)
Ms. Lily Albecker, Budget Analyst (via email)
Captain Umeko Seaver, Port Captain (via email)
Captain Kevin Staples, Port Captain (via email)
Mr. Hakan Sebcioglu, Port Steward (via email)
Ms. Denise Pooler, Passenger Services Inspector (via email)
Terminal Operations Management (via e-mail)
Ms. Kerri Traudt, Scheduling Coordinator (via email)
Ms. Aprill Gass, Licensed Dispatcher (via email)
Ms. Deborah Porter, Dispatch Supervisor (via email)
Mr. Daniel Benson, Unlicensed Dispatcher (via email)
Mr. Craig Bisson, Unlicensed Dispatcher (via email)
Ms. Leslie Brewer, Administrative Officer II (via email)
Ms. Vendula Cadiente, Administrative Assist. II (via email)
Ms. Julia Scarzella, Accounting Tech II (via email)
Ms. Christen Harrington, Environmental Spec IV (via email)
Ms. Linda Hall, Office Assistant I (via email)
Master, AMHS Vessels (via email)
Chief Mate, AMHS Vessels (via email)
Chief Engineer, AMHS Vessels (via email)
Chief Purser, AMHS Vessels (via email)
Chief Steward, AMHS Vessels (via email)
Mr. Cisco Flores, Marine Engineering Manager (via email)
Mr. Tom Carey, Port Engineer (via email)
Mr. Bill Gann, Port Engineer (via email)
Ms. Nicole Lamanna, Vessel Construction Mgr I (via email)
Mr. Wayne Phillips, Vessel Construction Mgr III (via email)
Mr. Ward Mace, Facilities Mgr (via email)
Ms. Shanna Burns, Human Resources (via email)
Mr. Matthew Cabrigas, Technical Services (via email)
Ms. Diane Anderson, Finance (via email)
Mr. Craig Walsh, Finance (via email)
Mr. Don Owens, SE Warehouse (via email)
Ms. Cherish Petrenchak, Procurement (via email)
Ms. Suzanna Lessard, Procurement (via email)
Mr. William Miller, ISM Coordinator (via email)
Ms. Amy Wilson, Training Coordinator (via email)
IT Network Specialists (via email)
Labor Relations (via email)
Ms. Danielle Doyle, Dev Spec II, (via email)
Ms. Hannah Hamberg, Publications Specialist III (via email)
Mr. Rex Hallman, Research Analyst (via email)
MM&P - Seattle
IBU – Juneau/Ketchikan
MEBA - Seattle